



AHMADU BELLO UNIVERSITY, ZARIA

University Board of Research

APPLICATION FORMAT

Personal File Number:

1. (a) Category of Research:
(Degree / Individual / Group / Departmental etc.)
(b) If Research for Higher Degree, State:
Degree in View:
Date of Commencement:
P.G. Registration Number
2. Name of Applicant:
Date of First Appointment:
Nature of Appointment:
3. Title of Research:
4. Department and Faculty of Applicant:
5. Present Post:
6. Qualifications and Research Experiences with Dates:
7. Name(s), Address, Personal Number and Qualification of Co-investigator(s):
8. Name(s), Address and Qualification of Supervisors:
9. (a) Are you currently engaged in any research project?
(b) If yes, state the title of the project, source of fund, amount granted and Date of Commencement:
10. Statement of Research Problem and Objectives:
11. Justification:
12. Methodology:
13. Progress Made (if any):
14. Proposed Duration of the Research (give the time-line):
15. State the Uniqueness of the Proposed Research:
16. Expected Benefits of the Research (to Community or Industry):
17. Proposed Methods of Dissemination of the Results:
18. Itemized Budgets:

19. Other Sources of Fund/Equipment:
20. Net Amount Applied For:
21. Bibliography (References):
22. Major Supervisor's Recommendation (if for Higher Degree):
23. Declaration/Signature:
 - (i) I agree that the materials and equipment obtained in the course of this research project shall remain the property of Ahmadu Bello University and that the copyright in respect of all publications based on the Research shall belong to Ahmadu Bello University, Zaria.
 - (ii) I also agree to abide by the regulations of the University Board of Research. If I fail to comply with the regulations Bursar is authorized to deduct the research grant from my salary.
These regulations include:
 - (a) Submission of progress report on the research once every 6 months.
 - (b) Retirement of the research grant 6 months after collection.
 - (c) Submission of copy of final report to the Directorate of Academic Planning at the time indicated in my research proposal.
24. Signature and Date of Principal Researcher.
25. Recommendation by the Head of Department.

Signature and Date



AHMADU BELLO UNIVERSITY, ZARIA

DIRECTORATE OF ACADEMIC PLANNING AND MONITORING

Our Ref: DAPM/BOD/02/F

Date: _____

Dear Sir/Madam,

Approval for Payment of 2nd Instalment of Research Grant

I refer to your application dated _____

Having satisfied all the necessary requirements as stipulated by the University Board of Research. I hereby approve the release of the sum of _____

_____ Naira only to you being payment of the second/final instalment of the grant already approved for you.

By a copy of this letter, the Manager, ABU Community Bank, is being requested to release the payment accordingly.

Yours faithfully,

Secretary

University Board of Research

cc: Chairman, U.B.R
The Bursar
Director, DAP&M
Chief Internal Auditor
Head, Department of Archaeology
The Manager, ABU Microfinance Bank